



Guidelines For Building/Facility Use:

1. Communication of safety protocols posted online and shared with members via email
 - a. Explaining Covid-19 safety protocols specific to FBCC
 - b. Listing symptoms and asking people not to attend if they have any
2. People will pre-register using an on-line system (via QR Code, available: forestbrook.ca/inperson-gathering)
 - a. This allows for screening of symptoms
 - b. It provides us with numbers expected to attend
3. Upon arrival:
 - a. One entrance will be used exclusively for entering, and the other exclusive for exiting (unless there's a fire, then all fire exits are available)
 - b. People will be met at the door by ushers (no handshakes)
 - c. They will be asked if they've pre-registered – if so, has anything changed since they registered? (If not, they will be allowed to enter)
 - d. If they haven't pre-registered they will be moved to another area where they will be asked the screening questions before being allowed to enter. *Every individual (including children) must complete the screening
 - e. Once being allowed to enter they will be asked to go to their seats and not congregate.
4. Inside the sanctuary:
 - a. Once at their seats (in quads) they will find a card with instructions on what they can and cannot do during the service.
 - i. They must remain at their seats and not inter-mingle.
 - ii. They must wear a mask at all times inside the building (a face shield is not an acceptable replacement for a mask).
 - iii. They may sing (while masked) and worship in other ways– standing, body motions, etc.



Guidelines For Building/Facility Use cont'd...

- b. The service will include some elements of the FBCC Online Gathering, as well as live worship and communion. A member of the Leadership Team will be up front to host.
 - c. Once the service is over attendees will be asked to exit the building directly (unless the total attendance is under 50).
5. Fellowshiping:
- a. Fellowshiping before/after the service is not allowed at this time
6. Washrooms:
- a. The main washrooms will be available for use with every second stall/sink closed to provide social distancing between users.
 - b. The accessible washroom is to be used only by those with mobility challenges, not by the general public (as there is no way to clean it between users).
 - c. FBCC will provide disinfectant and hand-sanitizer in washrooms so that users can wipe clean their area and sanitize their hands before leaving the washroom.
7. Other parts of the building will be off limits, unless
- a. A parent needs to make use of the nursery (it will not be staffed)
 - b. We offer a children's program, in which case further instructions will be provided for that.
8. Food & Beverage service
- a. There will be no food or beverage service and the café, kitchen, lounge and gym will be closed.
 - b. Communion will be provided in pre-packaged individual portions
 - c. Participants may bring their own elements from home if they are more comfortable.

Covid-19 Safety Protocols for In-Person Gatherings

Forest Brook Community Church



Guidelines For Building/Facility Use cont'd...

9. Distributions and collections:
 - a. There will be no distribution of bulletins or other paper materials
 - b. There will be a drop-box for those who wish to leave an offering
 - c. Worship Packs will be available for families (unless we have a separate program for them) and these will be picked up by parents in the lobby before the service.