



FBCC Day Camp 2020

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| LiT |

Leader in Training

Youth Volunteer

Application package

Choose 1 or 2 weeks of guided volunteering  
Attend two mandatory days of training

**Please note:** Since the weeks you will be volunteering will be decided on a First Come, First Serve basis, the earlier you hand your application in, the more likely you will be able to get the weeks you ask for!





## Application Information Sheet

An LiT is a youth volunteer who is committing to learning the art of leading children in the camp environment. During this guided volunteer experience they will be taught, mentored, evaluated and encouraged in learning how to be an effective counselor with children. In the end we will be able to give them a certificate of accomplishment.

**Choose 1 or 2 weeks of volunteering    Attend two mandatory days of training**

**Please note:** Since the weeks you will be volunteering will be decided on a **First Come, First Serve basis**, the earlier you get your application in, the more likely you will be able to get the weeks you ask for!

### New Applicants

#### Application:

Please find attached an application for the **volunteer LiT** position at the Forest Brook Day Camp. This is for those between Grade 7 (completed) and 17 years of age (at the time of camp).

**DUE DATE: Application deadlines: Thursday May 28, 2020 at 3:30pm.**

#### Interview:

Each new LiT who is applying to be a part of our Day Camp Team will need to have an interview with the Children's Pastor and Director. These times will be scheduled by the Director after May 28 for appointments between **June 1-12, 2020**

### Training:

For **all** Leader in Training volunteers:

You must be available to **attend all Training sessions**,  
**We will be having training on these days:**

**Thursday and Friday,**  
**July 2-3, 2020 from 9 – 4:30**

#### We will be covering:

- How to work with kids
- How to lead kids and help them be engaged
- How to lead a game and song
- How to talk about serious things with kids
- How to know when to defer to your superior
- How to work as a team
- How to use your creativity to "Themeize" a camp.
- How to identify a safe situation for you and your kids
- How your evaluation process will be done
- Etc.

**As an LiT, on going, on-the-job training will also be a part of your program.**

### Returning Applicants:

#### Application:

Fill out the LiT volunteer Application form

**Note: if you have turned 18 yrs old, you must complete a Vulnerable Sector Police Check.**

**FINAL DAY TO SUBMITT: Thursday May 28, 2020 at 3:30pm**

#### Interview:

Returning applicants will not need to have an interview unless the staff feel that we would like to have a continued conversation about your application.

**All LiTs must bring to this training event:  
2 songs and 2 games  
to teach to their peers.**

Duck, Duck, Goose and Squirt are not going to be accepted.

You will be evaluated on leadership, clarity, energy, ability to engage others and creativity.

**Questions?** Please contact Yvonne Ford at [yvonne.ford@forestbrook.ca](mailto:yvonne.ford@forestbrook.ca)

# Role Description

## A Leader-in-training will:

All Leaders-in-training will be paired with a counsellor under the leadership of the LiT Director. They will work as a close team with a small group of children to ensure that the camper experience is fun, focused and safe. LiTs will commit to growing in their skill levels regarding working with children and engaging them in meaningful experiences, including on-the-job training, evaluation and feedback.

- **Arrive** in enough time to check in with the LiT Director and hand over your phone and then attend daily devotional.
- **Wear** your Day Camp shirt, **bringing** everything you need for the day
- **Be in place** and ready to engage with the children when camp begins.
- While abiding strictly by the Policies and Procedures set out by Forest Brook Community Church, **help to**
  - **Guide and chaperone** children throughout their day; between activities, to washroom, within activities
  - **Monitor children's behavior** so that all children have as positive experience as possible at Day Camp.
  - **Redirect behavior** which is not appropriate or distracting to allow all children to enjoy their camp experience and to allow leaders and speakers to focus on their roles.
  - To **refer children** who seem to be having difficulty (emotionally, behaviourally or procedurally) to a superior
  - To **keep the children** occupied and safe during drop off and pick up times.
- **Be a positive role model:**
  - To **speak** positively regarding the Camp program content
  - To be **encouraging** and **enthusiastic**; joining in with the program, including singing, responding, cheering, games, and competitions – while still maintaining an attitude which reflects your position as a leader.
  - To **stay on task** and **engaged** throughout the entire day
  - To respectfully acknowledge the presence of other LiTs, counselors and leaders but remain focused on the children and their needs.
  - To **behave** in such a way as to reflect the behavior wanted from the campers; respectful, engaged, encouraging, loving, unifying, helpful, etc.
  - To **listen** to and respond appropriately to those in leadership over you
  - Return from breaks with **promptness**, showing **punctuality**
  - Remaining in designated parts of the building only; those appropriate for counselors.
- Check out with the LiT Director at the end of each day.
- If you desire community hours for school, you must: Fulfill all the requirements for this as set out below

## Community Service Hours:

In order for us to be responsible to award you your community service hours we will need the following:

1. A photocopy of your school's form at the time of your interview (new) or at the first training session (returning).
2. Your utmost contribution to your role at camp
3. You must check in with your Director at the end of every day to ensure they have the correct information for that day. They will keep an accurate account of your hours when you do this.
4. On Friday of Camp, the LiT Director will fill in your form and sign the documents you need signed.
5. PLEASE NOTE: Since the LiT Director will not be on site after the last day of camp, we will NOT be awarding community service hours after the final day of camp.

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**Please submit application to**

the Forest Brook Community Church office

or to [Daycamp@forestbrook.ca](mailto:Daycamp@forestbrook.ca)

marked

“Attention: Yvonne Ford Day Camp Application”

**DUE DATE: Thursday May 28, 2020 at 3:30pm**



**EXPERIENCES AND INTERESTS: describe your experiences**

Leadership Experiences: \_\_\_\_\_  
\_\_\_\_\_

Hobbies/extracurricular: \_\_\_\_\_  
\_\_\_\_\_

Working with kids or Camp: \_\_\_\_\_  
\_\_\_\_\_

**HEALTH AND WELLNESS:**

Emergency Contact Name/ relationship \_\_\_\_\_ Phone Number \_\_\_\_\_

Health Concerns/ **Allergies** \_\_\_\_\_

Medications Brought to Camp \_\_\_\_\_

**SPIRITUAL JOURNEY:**

Is Forest Brook your home church? \_\_\_\_ For how long? \_\_\_\_\_

If not, do you have another religious institution you attend? \_\_\_\_\_

What is its name? \_\_\_\_\_

How often would you attend in a two month period? \_\_\_\_\_

Besides attending a major weekly service/event, are you involved in any other way?  
\_\_\_\_\_

Would you describe yourself as a Christian?  Yes  No. If yes, how long have you been a Christian? \_\_\_\_\_

Briefly discuss your experience in becoming a follower of Jesus Christ \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Briefly discuss how being a follower of Jesus Christ affects your everyday life: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

If no, how would you describe your spirituality? \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Are you aware that we are a church camp and therefore will ask you to respect our beliefs and values while you are working with us, upholding them before the children? \_\_\_\_\_

Would you like to talk to someone at the church about what it means to be a follower of Jesus? \_\_\_\_\_

**LOCAL PERSONAL REFERENCES ( Must be 18 years old or older and not related to you)**

**For NEW / First time Applicants only**

**REFERENCE #1:**

Name: \_\_\_\_\_ Relationship: \_\_\_\_\_

EMAIL Address: \_\_\_\_\_ Phone: \_\_\_\_\_

Comments (staff use): \_\_\_\_\_

**REFERENCE #2:**

Name: \_\_\_\_\_ Relationship: \_\_\_\_\_

EMAIL Address: \_\_\_\_\_ Phone: \_\_\_\_\_

Comments (staff use): \_\_\_\_\_

**CONFIDENTIAL QUESTIONS:**

*The questions below are part of the process to help provide a safe and secure environment for our children. All information is held strictly confidential by the Children's Ministry Staff. It is our desire to work with you to find a ministry that is fulfilling and suited to your strengths and experiences.*

Have you had any experiences that might make it difficult for you to minister to children? \_\_\_\_\_

Do you have any health issues that could place the children of Forest Brook at risk? \_\_\_\_\_

If you answered yes to any of the above questions, please explain briefly: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Authorization and release:**

**I hereby authorize Forest Brook Community Church to verify all information contained in this application with any references, or any other, churches or other organizations and any individuals to disclose any and all information to Forest Brook Community Church.**

**I release all such persons or entities from liability that may result or arise from Forest Brook Community Church's collections of all such evaluations or information or its consideration of my application.**

**Applicant Signature** \_\_\_\_\_, **Date** \_\_\_\_\_

Parent: \_\_\_\_\_, \_\_\_\_\_  
Signature Date

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# COMMITMENT TO SERVE WITH EXCELLENCE

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## In the pursuit for excellence, I will commit to the following:

- attending the **TRAINING** as stipulated on the *Application Information Sheet 2020*
- being faithful to modeling and living a life that reflects God's love to one another and to the children
- participating as a full team player in a spirit of oneness and unity,
- praying faithfully,
- attending Day Camp each day for the hours expected for someone in my position
- responding appropriately to and upholding the guidelines set out in the *Child Safety and Protection Policy*,
- meeting the expectations as set out in the *Role Description*.

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Signature

Date

Parent's Signature if under 18 years of age:

I, \_\_\_\_\_, the parent of \_\_\_\_\_, have read the expectations which Forest Brook will have of my child in the role of LiT Volunteer and understand the implications it will have on his/her life and our family and am committed to assisting them in being successful in accomplishing their commitment.

Parent: \_\_\_\_\_

Signature

Date

## RELEASE

### Health

I understand that every precaution will be taken to keep my child safe while my child volunteers at Forest Brook Community Church. However, I understand that my child's participation in Day Camp may result in injury or health emergency. In the event of a health emergency, I acknowledge that Forest Brook staff/volunteers may arrange for my child to be taken to the emergency department of the nearest hospital and I hereby give permission for my child to be transported by emergency vehicle, if necessary. I acknowledge that Forest Brook staff/volunteers will make every effort to contact me as soon as possible should these measures need to be taken.

By signing on the line below, I hereby confirm my agreement to the foregoing.

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Parent/Guardian Signature

Date

### Waiver/Release of Liability and Indemnity

I hereby waive, release, discharge and hold harmless Forest Brook Community Church and its officers, directors, elders, employees, volunteers, agents, representatives and successors (collectively "FBCC"), from any and all claims, liabilities, demands, expenses and causes of action that I may have, or that hereafter may accrue to my child, that in any way may relate to or arise from the above-named person's volunteer participation in the activities of FBCC, including without limitation, any and all claims for medical expenses or treatment, personal injury, illness, or property damage. Notwithstanding the foregoing, I acknowledge that this release will not be effective to relieve FBCC from and against loss which is directly caused by FBCC's own gross negligence or willful misconduct. I further agree to indemnify and save harmless FBCC from any actions, claims or demands whatsoever that my child may have against FBCC in connection with my child's volunteer participation in the activities of FBCC.

I agree and acknowledge that I have read this waiver/release of liability and indemnity in its entirety and understand its terms and implications.

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Signature (by parent if under 18 years)

Date